

October 11, 2012
Central LA Human Service District Meeting
Office of Public Health Conference Room, Alexandria, LA

Members Present: Roseada Mayeux Greg Walker Clarence Hymon Freda Randall
Harry Foster Edwina Ricks Bob Westmoreland Ron Carr

GUESTS: Rebecca Craig Deborah Normand Egan Jones Jackie Hall
Tanya McGee Russell Semon David Britt Leola Joshua
Brad Farmer Nancy Perret

ABSENT: Thomas Davis James Sprinkle (E) Steve Coco (E)

- I. Meeting called to order at 5:30pm by Chair Roseada Mayeux

- II. Solicit Public Comment Request- Chair Roseada Mayeux:
The Chair announced if anyone had any question, public comment forms was available at the back of the room. The form should be given to the Chair during the meeting and requests would be addressed by the Board.

- III. **Consent Agenda:**
Motion made by Ron Carr to approve September minutes by consent agenda seconded by Clarence Hymon. Motion carries.

- IV **Board Development:** David Britt, Ph.D., CEO, United Way of Central LA:
Dr. Britt presented a power point on Policy Governance Training, Part 1. The second part will be presented in December. (Attachment?)

- V. **ED Report:** Egan Jones
Mr. Jones presented his Executive Director report for CLHSD (see attachment).

- VI. **Committee Report:**
ED Search Committee – The committee’s work is completed and therefore the committee will be disbanded.

- VII **Special Orders:**
Governance Process:
 - i. Global Governance Commitment/Style Report - Ron Carr:
Mr. Carr recently met with Jackie Hall and Clarence Hymon regarding the Board Compliance Monitoring Tool (*handout given*). Mr. Carr discussed the results. Motioned first by Clarence Hymon and seconded by Bob Westmoreland.
Motion carries.
(Approval copies provided for Board binder: Tab 6 – Page 14- 17 of 29)
 - ii. Re- scheduling and confirmation of agenda items by Chair Roseada Mayeux:
Board-ED Linkage A, B, C, D and E – moved from November to December to coincide with the next board training on Policy Governance
Global Executive Constraint, Asset Protection – Will both be addressed by Mr. Jones in Nov. to accommodate the other items on the December agenda.
Communication with and support to the board – Ms. Mayeux and Mr. Coco will review as scheduled in November.
Policy Governance Training, Part 2 will be presented in December.
Motioned first by Edwina Ricks and seconded by Ron Carr.

Motion carries.

Executive Limits:

- i. Review the Process – Jackie Hall:
Ms Hall explained the evaluation form (*handout given*) regarding the policy at hand. Each member must fill it out and results will be given to Ms. Mayeux before the meeting ends.
Ms Mayeux will initial each policy report, once it has been approved by board, in the Executive Director's binder.

- ii. Review of Treatment of Staff - Egan Jones:
Mr. Jones doesn't have any staff at this time, but he has meet with the DHH-HR in Baton Rouge and has decided to adopt DHH-HR policy/procedures. Mr. Jones reviewed his Executive Limits (*handout given*) with the Board. The policy will be in place before Phase II begins. No question or comments by Board.

It was suggested by the Executive Director to add a statement at the end of each policy stating the date reviewed with the Board, and place a copy of any upcoming policies/report in the HSD Board packets before each meeting for the Board members to review before hand.

Motioned first by Bob Westmoreland and seconded by Edwina Ricks.
Motion carries.

(Approval copies provided for Board binder: Tab 6 – Page 6)

- iii. Next month (see above)

VIII Unfinished Business:

- Individual Self-Assessments need to be turned into the Chair tonight.
- Ethics Training Certificates need to be turned into the Chair tonight.
One absent board member is not compliant and she will contact him tomorrow.
- Board Binder Update - Jackie Hall:
FYI: A new binder will be given in January 2013 with all the updates.
Ms. Hall provided the following updates tonight:
 - o CLSH Board Calendar – *Page 1-2*
 - o III.D. Governance Process: Board Members Job Description - Board Compliance Monitoring Tool - *Tab 6 – Page 14- 17 of 29*
 - o II.C. Executive Limits: Treatment of Staff - *Tab 6 – Page 6*
 - o III.G. Governance Process: Board Members' Code of Conduct and Conflict of Interest – *Tab 6- Page 20-21 of 29.*
 - o V. Appendix A History of Policy Changes/Board Procedures Established – *Tab 6 page 29 or 29*
- Board Development Topic: Board Members Job Description – Nancy Perret
Ms. Perret offered different scenarios to the board members of examples of someone seeking help with services provided by the District. The answer was always and will always be: Call Mr. Egan Jones.
The important point: Mr. Jones, ED, makes decisions regarding operations within the District.

IX New Business:

- Interim Appointment – Tommy Davis:

Mr. Davis has been appointed Interim CEO of Central State Hospital for the next 90 days. The Board was asked to make a decision about whether Mr. Davis can remain on the Board with his new interim position, or if this interim appointment creates a Conflict of Interest. Bob Westmoreland made the motion that Mr. Davis be allowed to continue serving on the HSD Board during his term as Interim CEO of Central, noting that no Conflict of Interest exists as a result of this appointment.

Motioned first by Bob Westmoreland and seconded by Ron Carr.

Motion carries.

- Board Resolution re: ED mileage restriction- Roseada Mayeux:

Ms. Mayeux offered a Board Resolution exempting Mr. Jones from the 99 mile daily limit. Mr. Jones is traveling within the eight parishes of Region 6/CLHSD and most parishes are further than 99 miles.

Motioned first by Clarence Hymon and seconded by Freda Randall

Motion carries.

X. Questions/Comments:

None

XI. Announcements:

None

XII. Adjournment:

Meeting adjourned at 7:25pm